

CACREP AGENDA

Site Team Visit

Schedule

Sunday May 19 – Wednesday 22, 2013

Sunday, May 19

Site Team Arrives

Arrival Flights and Times on Sunday, May 19

Julia Chibbaro, Delta 1136 arriving RSW at 3:27 pm

To be picked up by **Signe Kastberg** 585 944-4812

Mary Mayorga, Delta 2174 arriving RSW at 1:55 pm

To be picked up by **Robert Kenny** 407 619-8457

Martin Ritchie will be arriving at the Embassy hotel on his own

May 19 (Sunday night) –

5:00 The team assembles at hotel.

6:30 Dinner at Embassy Suites with Counseling Faculty, Chair and Dean.

FYI: Dr. Chibbaro will be looking specifically at School Counseling and Dr. Mayorga will be looking at CMHC.

May 20 –

8:30 am Madelyn Isaacs 239 826-6442 (home 239 947-0427) pick up team at hotel and bring to campus by 8:45 a.m.

9:00 a.m.-9:30 - Meeting with Counseling Faculty

Location: 295 Merwin Hall (MH)

9:45 -10:15 a.m. –Dr. TC Yih

Location: 295 MH

10:30 -11:00 - Meeting with Provost Toll

Location: Dr. Toll's Office – 3rd Floor Edwards Hall

11:15-11:45 - Meeting with Robert Kenny and Dean Greene

Location: Dr. Greene's Office – 295 MH

11:45 a.m. – 1:00 p.m. – team lunch provided

Location: Team Workroom 203 MH

1:00-1:30 President Bradshaw

Location: Dr. Bradshaw's Office - 3rd Floor Edwards Hall

1:45 – 2:45 The members of the team will be divided and meet individually with faculty members in their offices for approximately 30 minutes.

Dr. Chibbaro meet with Dr. Sabella and/or Isaacs

Dr. Mayorga and Dr. Ritchie meet with Drs. Finn (239 246-9153), Isaacs, and/or Kastberg.

Location: Faculty Offices and/or MH 295

2:45-3:15 Team meeting **203 A MH**

3:15 – 4:00 p.m. - Meeting with Adjunct and Affiliate Faculty

(Mike D’Amico, Michael Ghalli, Beth Nehamkin, Robert Masson, Carolynne Gischel, Jill Isaacson, Teresa Kalten, Michelle Meyer, Jon Brunner, Robert Triscari, Dayle Upham, Kate Russo)

Location: 205 MH

4:00 – 4:45 p.m. – **Meeting with Site supervisors (not to include site visits for Tuesday 5/21) Location: 205 MH**

4:45-5:30 p.m. –**Meet with selected students from Advanced Practicum and Graduating students and selected others.**

Location: 205 MH

About 5:30 P.M. **Debriefing with Isaacs and Kenny to transport.)**

Location: MH 295

(Isaacs or Kenny to Transport to Hotel)

May 21 –

9:00-11:30 a.m.

School Counseling site visits: Dr. Chibbaro to visit two current School Counseling internship sites escorted by Dr. Sabella (239 826-7877) /pick up at hotel at 8:30. (30 – 40 minute visits each).

9:00 Vineyards Elementary - Cynthia Yziguerre

10:00 Oak Hammock Middle - Rosa Skinner

Clinical Mental Health site visits: Dr. Mayorga to visit two current CMHC internship sites for a brief tour and meeting with the site supervisors escorted by Dr. Kastberg /pick up at hotel at 8:30. (30 – 40 minute visits each).

9:00 SWFAS - Emily O’Brien

10:00 ACT - Yaroslava Garcia

9:00 Dr. Ritchie picked up by Dr. Isaacs to arrive on campus to review student files, practicum/internship logs, and meeting minutes. Dr. Christensen, Associate

Dean, will make 30 minute presentation on LiveText and College Assessment System.

Noon-1:15 p.m. – Team lunch provided MH 203 (Drs. Mayorga and Chibarro to arrive back on campus by noon).

1:30-2:30 p.m. - The team will have a group meeting with appropriate student services representatives:

Jon Brunner, CAPS Director

Jill Isaacson, CAPS Counselor

Reid Leinnertz, Director of Career Services

Carol Bledsoe, Director, Writing Center

Jorge Lopez , Financial Aid

Location: 295 MH

2:30-3:00 Team meeting

3:00-4:00 p.m. – Library visit and tour (Team member: TBA)

Dr. Finn to escort site visit team member to meet with **Carol Maksian, Librarian for College of Education**

4:00-5:00 p.m. – Meeting with alumni representing SC and CMHC.

Location: Edwards Hall 210

About 5:00 P.M. Debriefing with Isaacs and/or Kenny and return to the hotel to complete the Exit Report. **(Isaacs or Kenny to transport)**

May 22

9:00-9:45 am Exit Report with Dean, Chair and Counseling faculty

295 MH

We will need transportation back to the airport by 11:00 with transportation by **Isaacs or Kenny**.

Return Flight Information:

Julia Chibbaro, Delta 2027 departing RSW at 12:20

Mary Mayorga, Delta 2082 departing RSW at 12:18

Martin Ritchie, Delta 1504 departing RSW at 1:35